How to Send Booth Rent Reminders

Booth Rental Manager · https://haircutnow.com/docs/how-to-send-booth-rent-reminders/

Owners and authorized managers can queue a manual push notification from the renter’s row in Booth Rental Manager.

Before sending

The renter must:

- Be connected to **My Booth Rent**.
- Have a balance due.
- Have Haircut Now alerts enabled on a device.

Confirm recent payments first so the reminder uses the correct official balance.

Send the reminder

1. Find the renter in Booth Rental Manager.
2. Review the renter’s balance and last confirmed payment.
3. Confirm the renter is connected to **My Booth Rent**; use **Manage → Access** if that connection needs setup.
4. Select **Send reminder**.
5. Read the result message. A successful request means queued, not confirmed delivery.

The push reminder includes the current ledger balance and last confirmed payment received. It opens My Booth Rent.

If the button is unavailable

Connect the renter’s account and save access first. Ready to connect is not the same as a completed account connection.

If sending fails

Follow the message: the renter may need to enable alerts, complete account connection, or may no longer have a balance due. Repeated sends within the same minute are suppressed.

What this feature does

This is a manually triggered push notification, not an email or text message. **Automatic scheduled rent reminders are not currently implemented.** It does not collect money or create charges.

The confirmation means the reminder was queued. It does not confirm that the notification reached the renter’s device or was read, even if an app version labels it “sent.” If it does not arrive, check notification permissions, internet access, and the signed-in account. Avoid repeatedly pressing the button; contact support if delivery remains unavailable.

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